WANAQUE PUBLIC LIBRARY

Employment Application

It is our policy to provide equal employment opportunity to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, physical or mental handicap, or veteran status.

Today's Date _____

Name: Last _____ First _____

Street Address _____

City _____ State _____ Zip _____

Telephone ( ) _____

Email: _____

Position applied for _____

Date available to begin work _____

What hours are you available? _____

How did you hear of this opening? _____

Education: School Name and Location; Degree

High School _____

College _____

Other _____

_____

In addition to your work history, please list other skills, qualifications, or experience we should consider:

_____

_____

_____

_____

_____

_____

Employment History: (Begin with most recent employer. Alternatively, attach your resume.)

1) **Company name** _____

Address _____ Telephone _____

Date Started _____ Date Ended _____

Job Title _____

Name of Supervisor _____ May we contact? [ ] Yes [ ] No

Responsibilities _____

Reason for leaving _____

2) **Company name** _____

Address _____ Telephone _____

Date Started _____ Date Ended _____

Job Title _____

Name of Supervisor _____ May we contact? [ ] Yes [ ] No

Responsibilities _____

Reason for leaving _____

3) **Company name** _____

Address _____ Telephone _____

Date Started _____ Date Ended _____

Name of Supervisor _____ May we contact? [ ] Yes [ ] No

Responsibilities _____

Reason for leaving _____

References: Please list name and contact information for three personal references (not related to you)

_____

_____

_____